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**በኢትዮጵያ ፌዴራላዊ ዲሞክራሲያዊ ሪፑብሊክ
የአማራ ብሔራዊ ክልላዊ መንግስት ምክር ቤት
ዝክረ-ሕግ**

**ZIKRE-HIG
OF THE COUNCIL OF THE AMHARA NATIONAL REGIONAL
STATE
IN THE FEDERAL DEMOCRATIC REPUBLIC OF ETHIOPIA**

የአንዱ ዋጋ ብር Price Birr 4.10	በአማራ ብሔራዊ ክልላዊ መንግስት ምክር ቤት ጠባቂነት የወጣ	ISSUED UNDER THE AUSPICES OF THE COUNCIL OF THE AMHARA NATIONAL REGIONAL STATE	የ ፖ.ሣ.ቁ 312 P.o. Box
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<u>ማውጫ</u> <u>ደንብ ቁጥር 31/1997 ዓ.ም</u> በአማራ ብሔራዊ ክልላዊ መንግስት የደብረ ታቦር ጤና ሣይንስ ኮሌጅ ማቋቋሚያ ክልል መስተዳድር ም/ቤት ደንብ፤	<u>Contents</u> <u>Regulation No.31/2005</u> The Amhara National Regional State Debre Tabor Health science College Establishment, Council of Regional Government Regulation.
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<u>ማውጫ</u> <u>ደንብ ቁጥር 31/1997 ዓ.ም</u> በአማራ ብሔራዊ ክልላዊ መንግስት የደብረ ታቦር ጤና ሣይንስ ኮሌጅን ለማቋቋም የወጣ ክልል መስተዳድር ምክር ቤት ደንብ፤	<u>REGULATION NO.31/2005</u> A COUNCIL OF REGIONAL GOVERNMENT REGULATION ISSUED TO PROVIDE FOR THE ESTABLISMENT OF THE DEBRE TABOR HEALTH SCIENCE COLLEGE IN THE AMHARA NATIONAL REGIONAL STATE.
በክልላችን በየደረጃው የሚያስፈልገውን የሰለጠነ የሰው ኃይል ፍላጎት ለማሟላት ከተጀመሩት የ10+1፤	Whereas, besides expanding those institutions designed to train the middle-level health professionals in the

የ10+2 እና የ10+3 የጤና ሙያ ስልጠና መርሀ-ግብሮች አንፃር የመካከለኛ ደረጃ ጤና ባለሙያዎች የሚሰለጥኑባቸውን ተቋማት ከማስፋፋት ጎን ለጎን የስልጠናውን ቀጣይነት ይበልጥ ማጎልበት ተገቢ መሆኑ ስለታመነበት፤	already-started 10+1, 10+2 and 10+3 health professionals' training programs with the view to meeting the needs for trained manpower required at any level in our regional state, it is believed appropriate to further strengthen such sustainability of such training;
ይህንን ዓላማ ከግብ በማድረስ በክልሉ ውስጥ በመካከለኛ ደረጃ በጤና ሙያ የሰለጠነ የሰው ኃይል ፍላጎትን ለማሟላት፤ በሽታን በመከላከል ላይ ያተኮረውን የጤና ፖሊሲ ተግባራዊ ማድረግና መንግስት በሁሉም መስኮች የቀየሳቸውን የልማት ስትራቴጂዎች በሚገባ ማስፈጸም በማስፈለጉ፤	Whereas, it is necessary to implement the health policy focusing on disease-prevention as well as duly execute the development strategies devised by the Government in all streams in order to fulfil the requirement for trained manpower, through accomplishing the said objective;
የአማራ ብሔራዊ ክልል መስተዳድር ምክር ቤት በተሻሻለው የክልሉ ሕገ-መንግስት አንቀጽ 58 ንዑስ አንቀጽ 7 እና በብሔራዊ ክልላዊ መንግስቱ አስፈፃሚ አካላት እንደገና ማደራጃና ስልጣንና ተግባራትን መወሰን አዋጅ ቁጥር 60/1994 ዓ.ም /እንደተሻሻለ/ አንቀጽ 26 ድንጋጌዎች ሥር በተሰጠው ስልጣን መሠረት ይህንን ደንብ አውጥታል፡፡	Now, therefore, the council of the Amhara National Regional Government, in accordance with the powers vested in it under the provisions of art. 58 sub art.7of the revised Regional Constitution and article 26of the National Regional executive bodies re-organization and determination of powers and duties proclamation N ^o .60/2001,/as amended/, hereby issues this regulation as follows:
ክፍል አንድ	PART ONE
ጠቅላላ	GENERAL
1. አጭር ርዕስ	1. Short Title
ይህ ደንብ “የደብረ ታቦር ጤና ሣይንስ ኮሌጅ ማቋቋሚያ ክልል መስተዳድር ም/ቤት ደንብ ቁጥር 31/1997 ዓ.ም “ ተብሎ ሊጠቀስ ይችላል፡፡	This regulation may be cited as “The debre Tabor Health science College Establishment, Council of Regional Government Regulation No 31/2005. ”
2. ትርጓሜ	2.Definitions
የቃሉ አገባብ ሌላ ትርጉም የሚያሰጠው ካልሆነ በስተቀር በዚህ ደንብ ውስጥ፡-	Unless the context otherwise requires, in this regulation:

1. “የአካዳሚክ ሠራተኛ” ማለት ከማስተማር፣ ከምርምርና ከሥርዓተ ትምህርት ተግባራት ጋር በተያያዘ በኮሌጁ ሥራ ላይ የተሰማራ ማንኛውም ሠራተኛ ነው፡፡	1. “Academic Employee” means any employee of the College engaged in teaching, research and curricular activities related thereto..
2. “የአስተዳደር ሠራተኛ” ማለት የአካዳሚክ ሠራተኛ ያልሆነ ማንኛውም የኮሌጁ ሠራተኛ ነው፡፡	2. “Administrative employee” means sny employee of the college who is not member of the academic staff.
3. “ቢሮ” ማለት የአማራ ብሔራዊ ክልላዊ መንግስት ጤና ጥበቃ ቢሮ ነው፡፡	3. “Bureau” means the Amhara National Regional State Health Bureau.
4. “የጤና ሙያ” ማለት በክልሉ ውስጥ በሚኙ የጤና ባለሙያ ማሰልጠኛ ተቋማት አማካኝነት በነርስነት፣ በፋርማሲ ቴክኒሻንነት፣ በላቦራቲሪ ቴክኒሻንነት እና በሌሎች ተመሳሳይ መስኮች በሚካሄድ ስልጠና የሚገኝ ልዩ ዕውቀት ሲሆን ትርጓሜው የባለሙያውን ክህሎትና አመለካከት ይጨምራል፡፡	4 “Health profession” means of special expertise in nursing, techniques of pharmacy and laboratory as well as other similar streams gained through trainings conducted in the Health profession Training Institutions of the Regional State including the skills and outlook of the professional.
5. “ የጤና ባለሙያ ሥልጠና” ማለት በልዩ ልዩ የጤና ሙያ መስኮች በመደበኛ ወይም መደበኛ ባልሆነ የአሰላጣጠን ስልት በተለያዩ የጊዜ ርዝማኔዎች በቅድመ ሥራ ወይም በሥራ ላይ ስልጠና መርሀ-ግብር የሚሰጥና ከሰርተፊኬት እስከ ዲፕሎማ የሚያስገኝ ትምህርት ወይም ስልጠና ነው፡፡	5. “Health professional training” means education or training given in various streams of the health profession either in formal or non-formal training methods, be it in pre-service or in-service training programs for different lengths of time so as to enable one obtain a certificate up to diploma.
ክፍል ሁለት	PART TOW
ስለደብረ ታቦር ጤና ሣይንስ ኮሌጅ መቋቋም፣ ተጠሪነትና የሥራ ድርሻ	ESTABLISHMENT, ACCOUNTABILITY AND DUTIES OF THE DEBRE TABOR HEALTH SCIENCE COLLEGE
3. መቋቋምና ተጠሪነት	3. Establishment and Accountability

1. የደብረ ታቦር ጤና ሣይንስ ኮሌጅ ከዚህ በኋላ “ኮሌጁ” እየተባለ የሚጠራ ሕጋዊ ሰውነት ያለው፣ ራሱን የቻለና በመካከለኛ ደረጃ ላይ የሚገኝ አንድ የክልሉ የትምህርት ተቋም ሆኖ በዚህ ደንብ ተቋቁሟል፡፡	1. The Debre Tabor Health Science College, /hereinafter referred to as/ “The College” is hereby established as an autonomous and middle-level educational institution of the regional state, having its own legal personality, pursuant to this regulation.
2. የኮሌጁ ተጠሪነት ለቢሮው ይሆናል፡፡	2. The accountability of the college shall be to the Bureau.
4. ዓላማ	4.Objective
የኮሌጁ አላማ በክልሉ ውስጥ በሽታዎችን ለመከላከልና ለመቆጣጠር የሚያስችል ስልትን በመደገፍ የህብረተሰቡን የጤና ችግር መቅረፍ የሚችል፣ የጋራ አሰራርን የሚከተሉ ብቃት ያላቸውና በሙያ ስነ-ምግባር የታነጹ የመካከለኛ ደረጃ የጤና ባለሙያዎችን ማፍራት ነው፡፡	The objective of the college is to product middle level health professional who are capable of solving health problems of the society and following up the principle of teamwork, as well as who are efficient and equipped with professional ethics by designing working procedures that might facilitate the prevention and thereby control of disease in the regional state.
5. የኮሌጁ ዋና አድራሻ	5. Principal Address of the College
የኮሌጁ ዋና አድራሻ በደብረ ታቦር ከተማ ይሆናል፡፡	The principal address of the college shall be the town of Debre Tabor.
6. የኮሌጁ ተግባርና ኃላፊነት	6. Duties and Responsibilities of the College
ኮሌጁ በዚህ ደንብ መሠረት የሚከተሉት ተግባርና ኃላፊነቶች ይኖሩታል፡-	The College shall, pursuant to this regulation, have the following duties and responsibilities:
1. በተለያዩ የጤና ሙያ መስኮች ደረጃውን የጠበቀ ሥልጠና በመስጠት ብቃት ያላቸው የመካከለኛ ደረጃ የጤና ባለሙያዎችን የማፍራት ኃላፊነትን የሚያረጋግጥና ሀገር አቀፍ ደረጃን መሠረት ያደረገ የትምህርት፣ የሥልጠናና የምርምር መርሃ ግብር ይቀይሣል፤ በቢሮው ሲፀድቅለትም በስራ ላይ ያውላል፤	1. Devise education, training and research programs responsive to the national standard with the view to ensuring the production of efficient, middle-level profession streams and implement same up on approval by the Bureau;

2. በቢሮው በሚያወጣው መመሪያ መሠረት ሠልጣኞችን ይቀበላል፤	2. Admit trainees in accordance with directive to be issued by the Bureau;
3. የተመዘገቡበትን የጤና ሙያ ስልጠና በብቃት ላጠናቀቁ ሰልጣኞች እንደአግባብነቱ ዲፕሎማ ወይም የምስክር ወረቀት ይሰጣል፤	3. Award diplomas or certificates, as deemed necessary, to those trainees who may have successfully completed the health profession training for which they had been registered.
4. የክልሉን ፍላጎት መሠረት ያደረጉና በጤናው መስክ ላይ ያተኮሩ ሴሚናሮችን፣ አጫጭር ሥልጠናዎችን፣ አውደጥናቶችንና ሲምፖዚየሞችን ያዘጋጃል ያካሂዳል፤	4. Prepare and undertake seminars, short-term trainings, workshops and symposia depending on the interests of the regional state and focusing on the streams of the health profession.
5. ለኮሌጁ ስራ የሚያገለግሉና ከጤና ሙያ ጋር ተዛማጅነት ያላቸው ትምህርታዊ ፅሁፎችንና ጆርናሎችን ያዘጋጃል፤ እንዲዘጋጁ ያደርጋል፤ ያሳትማል፤ ያሠራጫል፤	5. Prepare, cause the preparation of, have published and distributed educational articles and journals related to the health profession for the service of the College;
6. ለሠልጣኞች የሙያዊ አመራርና የምክር አገልግሎቶችን ያመቻቻል፤	6. Facilitate professional guidance and counselling services for the trainees,
7. በቢሮው ክትትል የመካከለኛ ደረጃ የጤና ሙያ ስርዓተ-ትምህርት ማቴሪያሎችን ያዘጋጃል፤ ያሻሽላል፤	7. Prepare and improve the middle-level health professional's curricular material under the supervision of the Bureau;
8. የተግባራዊ ልምምድ ኘሮግራሞችን ይመራል፤ ያስተባብራል፤	8. Direct and coordinate apprenticeship programs;
9. የድህረ ስልጠና ክትትል ሥራዎችን ያካሂዳል፤ ይከታተላል፤ ተሞክሮዎችን ተጠቅሞ የስልጠናውን ሂደት ያጎለብታል፡፡ ወቅታዊና አስፈላጊ ሪፖርቶችን ያቀርባል፤	9. Carry out post training follow up activities, monitor same and improve the training process depending on the experiences as well as submit periodic and vital reports;
10. ተመሳሳይ ዓላማ ካላቸው ከአገር ውስጥም ሆነ በቢሮው አማካኝነት ከውጭ አገር የጤና ኮሌጆች ጋር የሥራ ግንኙነቶችን ይመሠርታል፤	10. Create working relationships with domestic, and through the Bureau, with foreign health colleges having similar objectives;
11. የሰው ኃላፊ ፍላጎትን መሠረት ያደረጉ የገበያ ጥናቶችን በማካሄድና በክልሉም ሆነ በፌዴራሉ መንግስት ደረጃ እየተጠኑ በሚወጡ	11. Carry out and direct the education and training activities by undertaking market studies as may be necessitated by the needs

ወጪን የመጋራት ፖሊሲዎችንና የማስፈጸሚያ ስልቶች መሠረት የትምህርትና የሥልጠና ተግባራትን ያከናውናል፤ ይመራል፤	for manpower and in accordance with the cost-sharing policies and implementation strategies to be issued by the Regional or Federal Government.
12. ለሚሰጣቸው አገልግሎቶች የክልሉ መስተዳደር ም/ቤት በሚወስነው መሠረት ተገቢውን ዋጋ ያስከፍላል፤ በዓላማው ላይ ተመስርቶም የውስጥ ገቢውን በየጊዜው ያዳብራል፤	12. Collect appropriate Charges for the services it renders pursuant to the decision of the Council of the Regional Government and thereby increase its internal revenue from time to time based on its objectives;
13. የምልመላ፣ የሥልጠናና የምሩቃንን የሥራ ስምሪት እየተከታተለ በሚገኙት መረጃዎች መሠረት የሥልጠናውን ሂደት ያስተካክላል፤	13. Improve the process of training on the basis of the data it obtains there form following up the selection, training and employment opportunities of graduates;
14. የአሰላጣጠን ሂደቱ ግልፅ፣ ቀልጣፋና ፍትሃዊ ይሆን ዘንድ ሠልጣኞች የአካዳሚክና የአስተዳደር ሠራተኞችን የሚገመግሙበትን ሥርዓት ዘርግቶ ተግባራዊ ያደርጋል፤	14. Put in place and effectuate a system of evaluation of the academic and administrative staff by the trainees with the view to making the training process transparent, efficient and just;
15. ኮሌጁን የሚያማክርና የሚደግፍ የትምህርትና ስልጠና ቦርድ ያቋቁማል፤	15. Establish an education and training board which advises and supports the college;
16. ከመንግስታዊና መንግስታዊ ካልሆኑ ድርጅቶች እንዲሁም ከግል ባለሀብቶችና ከሲቪክ ተቅማት ጋር የጠበቀ የሥራ ግንኙነት ይፈጥራል፤	16. Create strong working relationship with governmental and non-governmental organizations as well as private investors and civic institutions;
17. የህብረተሰቡን የጤና ችግር ሊቀርፋ የሚችሉ ልዩ ልዩ የምርምር ተግባራትን ያካሂዳል፤	17. Undertake various research activities that may be able to solve the health problems of the society;
18. የሚፈቀድለትን በጀትና የሚመደብለትን የሰው ኃይል በአግባቡ ይመራል፤ ያስተዳድራል፤	18. Properly manage and administer the budget apportioned and the manpower allocated to it;
19. ውል ይዋዋላል፤ በስሙ ይከሳል፤ ይከሰሳል፤	19. Enter in to contracts, own property as well as sue and be sued in its own name;

20. ዓላማውን ከግብ ለማድረስ የሚያግዙ ሌሎች ተዛማጅ ተግባራት ያከናውናል፡፡	20. perform such other related functions as may be helpful to accomplish its objective.
ክፍል ሦስት	PART THREE
ስለኮሌጁ አደረጃጀትና አመራር	ORGANIZATION AND MANAGEMENT OF THE COLLEGE
7. የአካዳሚክ ኮሚሽን	7. The Academic Commission
የኮሌጁ አካዳሚክ ኮሚሽን በዚህ ደንብ መሠረት ተጠሪነቱ ለቢሮው ሆኖ ከዚህ በታች የተመለከቱት አባላት ይኖሩታል፡-	The academic commission of the college shall, pursuant to this regulation, be accountable to the Bureau and have the following members:
1. የኮሌጁ ዲን ሰብሳቢ	1. The dean of the college chair person:
2. የኮሌጁ ምክትል ዲኖችአባላት	2. The vice deans of the college members:
3. የትምህርት ክፍል ኃላፊዎች አባላት	3. The heads of departments members;
4. የኮሌጁ ሬጂስትራርአባል	4. The registrar of the College member;
5. የተማሪዎች አመራርና የሙያ አማካሪአባል	5. Students' guidance and professional counsellor member;
6. የኮሌጁ ሴት መምህራን አንድ ተወካይ ...አባል	6. A representative of female instructors of the collegemember;
7. የተማሪዎች መማክርት አንድ ተወካይ...አባል	7. A representative of the students' council.....member;
8. የሴት ሠልጣኞች አንድ ተወካይአባል	8. A representative of female trainees..... member;
9. የኮሌጁ ንግሥና ንግሥት ሥራ ሰራተኛአባልና ፀሐፊ፡፡	9. The planning and programming officer of the College member and secretary.
8. የኮሚሽኑ ስልጣንና ተግባር	8. Powers and Duties of the Commission
የኮሌጁ አካዳሚክ ኮሚሽን በዚህ ደንብ መሠረት የሚከተሉት ስልጣንና ተግባራት ይኖሩታል፡-	The academic commission of the College shall, pursuant to this regulation, have the following powers and duties:
1. የኮሌጁ የትምህርት፣ የስልጠናና የምርምር ንግሥት ሥራዎች በቢሮው በሚወጣ መመሪያ መሠረት መዘጋጀታቸውን ያረጋግጣል፤	1. Ascertain that the education, training and research programs of the College are prepared in compliance with the directive issued by the Bureau;

2. ኮሌጁ ለሚሰጠው የምስክር ወረቀትና ዲፕሎማ የሚያስፈልገውን የሥልጠና ንጥረ-ምና የተለያዩ ኮርሶች የሚኖራቸውን ዋጋና የክሬዲት መጠን ይወስናል፤	2. Determine the educational program, the value of different courses as well as the number of credit hours required for the certificate and diploma to be awarded by the College;
3. ቢሮው የሚያወጣው መመሪያ እንደተጠበቀ ሆኖ ኮሌጁ የሚቀበላቸው ተማሪዎች በየሥልጠና መስኩ የሚደለደሉበትን ሥርዓት ይወስናል፤	3. without prejudice to the directive to be issued by the Bureau, determine the system whereby students admitted by the College may be assigned in to its various educational streams;
4. የሥልጠና ዘዴው በየጊዜው የሚሻሻልበትን ስልት ይቀይሣል ፤	4. Devise a mechanism through which the training method may improved from time to time;
5. የፈተና አሰጣጥ ዘዴዎችን፣ የሠልጣኞችን የፈተና ውጤቶችና የደረጃ ሽግግር በተመለከተ መመሪያ ያወጣል፤ በሥራ ላይ ያውላል፤	5. Issue guidelines concerning the methods of administering examinations, maintenance of student examination results as well as devise a promotion system and put same in to effect;
6. የኮሌጁን ተማሪዎች የዲሲፕሊን መመሪያ ያወጣል፤ የተማሪ ቅበላን መልሶ ቅበላንና በአካዳሚክ ምክንያት የሚወሰን ስንብትን መርምሮ ያፀድቃል፤	6. Formulate and issue a set of disciplinary rules Governing the students of the College, examine and approve submissions with respect to admission, re-admission and academic dismissals thereof;
7. ሥልጠናዎችን ጨርሰው መመረቅ ለሚገባቸው ሠልጣኞች ኮሌጁ እንደ አስፈላጊነቱ ዲፕሎማ ወይም የምስክር ወረቀት እንዲሰጥ ይወስናል፤	7. Decide that the college should award diploma or certificate, as may be necessary, to those students who may have completed their training and deserve graduation;
8. የአሰራር ሞዳሊቲዎችን እያወጣ የመካከለኛ ደረጃ የጤና ሙያ ስርዐተ ትምህርት ዝግጅትና የማሻሻል ስራዎችን ያካሂዳል፤	8. Carry out middle-level health profession curriculum preparation and review activities by presetting working modalities;

9 በአካዳሚክ ሠራተኞች አስተባባሪነት የሚከናወኑትን ተግባራዊ ልምምድ ኘሮግራሞችና የድህረ ሥልጠና ክትትል ስራዎች ተፈጻሚነት ይገመግማል፤	9. Evaluate the implementation of practicum programs and post-training follow-up activities carried out with the coordination of the academic staff;
10. ለኮሌጁ የሚከፈሉ የትምህርትና የሌሎች አገልግሎቶች ክፍያዎችን ተመን አጥንቶ ያስወስናል፤	10. Study the rate of education fee and other service charges to be paid to the college and have same determined thereof;
11. በዲኑ ተጠንተው የሚቀርቡለትን የአካዳሚክ ሠራተኞች እድገት፣ ማድረግና ሽልማት በተመለከተ የበኩሉን ሃሳብ እየሰጠ በቢሮው ያስፀድቃል፤	11. Draw up proposals with regard to career promotion, ranks and prize awards of the academic staff as studied by the Dean and submit same to the Bureau for approval with its own recommendations;
12. የኮሌጁ የአካዳሚክ ሠራተኞች የሚተዳደሩበትን መመሪያ አዘጋጅቶ ለቢሮው በማቅረብ ሲፈቀድ በሥራ ላይ ያውላል፤ ብቁ ለሆኑት የአካዳሚክ ሠራተኞች የኮንትራት ውል እንዲታደስ ያደርጋል፤ የአስተዳደር ሠራተኞችም በክልሉ ሲቪል ሰርቪስ ሕጎች፣ ደንቦችና መመሪያዎች መሠረት መተዳደራቸውን ያረጋግጣል፤	12. Prepare the administrative manual governing the academic staff of the College, submit to the Bureau and implement same up on approval; cause the renewal of the contract of those academic staff competent in the career and ensure that the administrative employees are managed pursuant to the Regional Civil service laws, regulations and directives;
13. ኮሌጁ በአገሪቱ ውስጥ ከሚገኙ ሌሎች የከፍተኛ ትምህርት ተቋማትና አግባብ ካላቸው መንግስታዊና የግል ድርጅቶች ጋር የሚኖረው የሥራ ግንኙነት የሚጠናከርበትን መንገድ ይቀይሣል፤	13. Set out ways to strengthen working relationship of the College with other higher educational institutions as well as relevant public and private organizations within the country;
14. አዳዲስ የሚከፈቱና የሚዘጉ የጤና ሙያ ሥልጠና ዘርፎችን አጥንቶና ለይቶ ለቢሮው ለውሣኔ ያቀርባል፤	14. Study and identify the health professional' training streams to be newly opened and/or closed down and submit same to the Bureau for approval;
15. ለኮሌጁ የሥራ አመራር ጋር ተባብሮ ይሠራል፤	15. Work in collaboration with the management of the college;

16. የተለያዩ የጤና ሙያ የሥልጠና ሞዴሎች እንዲዘጋጁ ያደርጋል፤	16. Cause the preparation with the management of the college;
17. ኮሌጁን በሚመለከቱ ጉዳዮች እየመከረ የፖሊሲ ሃሳብ ያመነጫል፤	17. Deliberate on issues pertaining to the College and thereby generate policy proposals to that effect;
18. የኮሌጁ አሠልጣኝ መምህራን ሙያቸውን እንዲያሻሽሉ የሥልጠና ስልቶችን ይቀይሣል፤ ሁኔታዎችን ያመቻቻል፤	18. Devise training strategies and thereby create an enabling environment so that trainer instructors of the college would improve their professional competence;
19. የኮሌጁን ዓላማ ከግብ ለማድረስ የሚረዱ ሌሎች ተዛማጅ ተግባራት ያከናውናል፡፡	19. Carry out such other related functions as may assist the attainment of the objective of the College.
9. የትምህርት ክፍሎች አደረጃጀትና ተዋፅኦ	9. Organization and Composition of the Departments
1. ኮሌጁ በየሥልጠና ዘርፉ የሚደራጁ የትምህርት ክፍሎች ይኖሩታል፤	1. The college shall have various departments organized in different training streams.
2. እያንዳንዱ የትምህርት ክፍል የክፍሉን የአካዳሚ ሠራተኞች በሙሉ በአባልነት የያዘ ሆኖ ስብሰባዎችን የየትምህርት ክፍሉ ኃላፊዎች በሰብሳቢነት ይመራሉ፡፡	2. Each department shall consist of all the department's academic employees in membership and the head of such a department shall preside over its meetings.
10. የትምህርት ክፍሎች ተግባርና ኃላፊነት	10. Duties and Responsibilities of the Departments
የትምህርት ክፍሎች በዚህ ደንብ መሠረት የሚከተሉት ተግባርና ኃላፊነቶች ይኖሯቸዋል፡-	The department shall, Pursuant to this regulation, have the following duties and responsibilities:
1. በኮሌጁ ለሚሰጠው የምስክር ወረቀትና ዲፕሎማ የሚያስፈልገውን የትምህርት ንግግራምና የተለያዩ ኮርሶች የሚካሄዱበትን የጊዜ ሰሌዳ በሚመለከት ለአካዳሚክ ኮሚሽኑ ሃሳብ ያቀርባል፤	1. Put forward proposal to the academic commission as to the education program necessary to award certificate and diploma by the college and with respect to the timetable in which the various courses are given thereof;

2. በተለያዩ የጤና ሙያ መስኮች አዳዲስ የሥልጠና ሞዴሎችን እያዘጋጁና በአካዳሚክ ኮሚሽኑ እያፀደቁ ተግባራዊ ያደርጋሉ፤	2. Prepare up-to-date training modules in various health profession streams and implement same up on approval by the academic commission;
3. የሥልጠና ዘዴዎች ስለሚሻሻሉበት ሁኔታ ለአካዳሚክ ኮሚሽኑ ሃሳብ ያቀርባሉ፤	3. Propose ways to the academic commission in which the training methods may be improved;
4. ወደ የትምህርት ክፍሉ ሊደለደሉ ስለሚገባቸው ሠልጣኞች ለአካዳሚክ ኮሚሽኑ ሃሳብ ያቀርባሉ፤	4. Propose to the academic commission as to the possible assignment of those trainees deserving same in to the departments concerned.
5. በየክፍሉ ለተደለደሉ ሠልጣኞች አማካሪዎችን ይመድባሉ፤ ሰልጣኞች ተገቢውን የማማከር አገልግሎት ማግኘታቸውንም ያረጋግጣሉ፤	5. Assign advisor to the trainees of each department and thereby ensure that the trainee are provided with the appropriate advisory service;
6. የትምህርት ክፍሎቹን የሚመለከቱ የአካዳሚክ ችግሮች የሚፈቱበትን ሁኔታ በሚመለከት ለአካዳሚክ ኮሚሽኑ ሃሳብ ያቀርባሉ፤	6. Propose to the academic commission as to the possible solution of academic problems pertaining to the departments;
7. ለየትምህርት ክፍሉ መምህራን የኮርስ ድልድል ያደርጋሉ፤ የፈተናዎችን ዝግጅትና አፈፃፀም ያስተባብራሉ፤	7. Allocate courses among instructors of each department and coordinate the preparation and execution of examination activities;
8. የየራሳቸውን የመተዳደሪያ መመሪያ አውጥተው ለአካዳሚክ ኮሚሽኑ ያቀርባሉ፤ ሲፈቀድላቸውም በሥራ ላይ ያውላሉ፤	8. Issue their own by-laws and implement same up on approval by the academic commission;
9. የየትምህርት ክፍሉን የስርዐተ ትምህርት ዝግጅትና የማሻሻል ስራዎች ያከናውናሉ፤	9. Carry out curriculum preparation and improvement activities of each department.
10. የትምህርት ክፍሎችን በሚመለከቱ ሌሎች የአካዳሚክ ጉዳዮች ላይ የበኩላቸውን አስተያየት ይሰጣሉ፡፡	10. Render their opinions with regard to other academic matters pertaining to the departments.
11. ስለኮሌጁ ዲን	11. The Dean of the College

ኮሌጁ በቢሮው አቅራቢነት በክልሉ ርዕሰ መስተዳድር የሚሾሙ ዲንና ምክትል ዲኖች ይኖሩታል፡፡	The college shall have its own dean and vice deans to be appointed by the head of the Regional Government upon their presentation by the Bureau.
12. ስለዲኑ ተጠሪነትና ሥልጣን	12. Accountability and Powers of the Dean
የኮሌጁ ዲን ተጠሪነቱ ለቢሮው ሆኖ፡-	Having been accountable to the Bureau, the dean of the college shall:
1. የኮሌጁ ዋና አስፈጻሚ በመሆን ይሰራል፤ ከቢሮው በሚሰጠው አጠቃላይ መመሪያ መሠረት ኮሌጁን ይመራል፤ ያስተዳድራል፤ ይቆጣጠራል፤	1. Work as a chief executive of the college and, in accordance with the general directive handed down to him by the Bureau, direct, administer and supervise over the institution thereof;
2. በዚህ ደንብ አንቀጽ 6 ሥር የተመለከቱትን የኮሌጁን ተግባርና ኃላፊነቶች በሥራ ላይ ያውላል፤	2. Put in to effect the duties and responsibilities of the College as are outlined under article 6 of this regulation hereof;
3. የኮሌጁን የአካዳሚክና የአስተዳደር ሠራተኞች በዚህ ደንብ አንቀጽ 8 ንዑስ አንቀጽ 12 በተጠቀሰው መሠረት ያስተዳድራል፤	3. Administer the academic and administrative staff of the College pursuant to the provisions of Art.8, sub-art. 12 of this regulation;
4. የካሊጁን የአጭር፣ የመካከለኛና የረጅም ጊዜ የስራ እቅድና የማስፈጸሚያ በጀት ረቂቅ አዘጋጅቶ ለአካዳሚክ ኮሚሽኑ ያቀርባል፤ ሲፈቀድም በሥራ ላይ ያውላል፤	4. Prepare drafts of short, medium and long term plans and implementation budget of the College, submit them to the academic commission and effectuate same upon approval thereof;
5. ከሶስተኛው ወገኖች ጋር በሚያደርጋቸው ግንኙነቶች ሁሉ ኮሌጁን ይወክላል፤	5. Represent the College in all its relations with third parties;
6. ስለኮሌጁ የሥራ እንቅስቃሴ በየሩብ አመቱ ለቢሮው ሪፖርት ያቀርባል፤	6. Submit quarterly reports to the Bureau with regard to the activities of the college;
7. ለሥራው ቅልጥፍና ባስፈለገ መጠን ተግባርና ኃላፊነቱን በከፊል ለኮሌጁ የበታች ስራ ኃላፊዎችና ሌሎች ሠራተኞች በውክልና ሊሰጥ ይችላል፤	7. Be able to delegate part of his duties and responsibilities to the subordinate heads and other employees of the College to the extent necessary for the effectiveness of the task;

8. በዲሲፕሊን ጉዳዮች ምክንያት የሚቀርቡ የውሳኔ ሃሳቦችን መርምሮ ያፀድቃል፤	8. Examine and approve proposals on the disciplinary matters submitted to it;
9. በተግባራዊ ልምምድ ከሚሳተፉ የተለያዩ ድርጅቶችና መ/ቤቶች ጋር ግንኙነት በመፍጠር ሥልጠናው እንዲጠናከር ያደርጋል፤	9. See to it that trainings are strengthened by creating relationships with various organizations and offices participating in apprenticeship programs;
10. ለኮሌጁ ትምህርትና ስልጠና ቦርድ በፀኑነት ያገለግላል፡፡	10. Serve the education and training board of the college in a secretarial capacity.
13. የአካዳሚክ ምክትል ዲን ተጠሪነትና ሥልጠናን	13. Accountability and Powers of the Academic Vice Dean
የኮሌጁን የአካዳሚክ ምክትል ዲን ተጠሪነቱ ለዲኑ ሆኖ፡-	Having been accountable to the dean, the academic vice dean of the college shall:
1. በቢሮው በሚሰጠው እቅድ መሠረት የጤና ሙያ ስርዐተ-ትምህርት ዝግጅትና የማሻሻያ ሥራዎችን በበላይነት ይመራል፤ ያስተባብራል፤ ይከታተላል፤ ያስፈፅማል፤ በወቅቱም ለቢሮው እንዲደርስ ያደርጋል፤	1. Supervise over, coordinate, follow up and execute health profession curriculum preparation and improvement activities pursuant to plan given to him by and submit same to the Bureau;
2. የኮሌጁን አካዳሚ ሥራዎች፣ የአካዳሚክ ኮሚሽኑን ውሳኔዎች እና እንዲሁም አካዳሚክ ነፃ ደንቦችንና መመሪያዎችን ይከታተላል፤ ያስፈፅማል፤	2. Follow up the academic activities of the college and execute the decisions of the academic commission as well as those regulations and directives relating to academic matters;
3. የአካዳሚክ ጉዳዮችን በሚመለከት ዲኑን ያማክራል፤ በቅርብ ይረዳል፤	3. Advise and closely assist the dean with regard to academic matters;
4. ኮሌጁን የሚሰጣቸው ሥልጠናዎች በአካዳሚክ ኮሚሽኑ በፀደቀው የትምህርት ካሌንደር መሠረት መካሄዳቸውን ይከታተላል፤ ያረጋግጣል፤	4. Follow up and ensure that the training activities of the college are carried out in accordance with the calendar adopted by the academic commission;
5. የሥልጠናውን ሂደት ለማቀላጠፍ አስፈላጊ የሆኑ አቅርቦቶችና አገልግሎቶች እንዲያሟሉ ያደርጋል፤	5. Cause the fulfilment of supplies and services necessary to facilitate the training process;

6. የአካዳሚክ ሠራተኞች በተለያዩ የሥልጠና መስኮች የሚያዘጋጁቸውን አጫጭር የሥልጠና ሞዴሎች የዝግጅትና ሂደት በበላይነት ይመራል፤ ያስተባብራል፤	6. Direct and coordinate the preparatory process of short training modules prepared by the academic staff in various training streams;
7. በዲኑ ወይም በአካዳሚክ ኮሚሽኑ ተለይተው የሚሰጡትን ሌሎች ተግባራት ያከናውናል፤	7. Perform such other functions as are specifically assigned to him by the dean or the academic commission;
8. ዲኑ በማይኖርበት ወይም መደበኛ ሥራውን ለማከናወን በማይችልበት ጊዜና ሁኔታ እርሱን ተክቶ ይሠራል፡፡	8. Act on behalf of the dean in his absence or under the circumstances where he is unable to perform his normal duties.
14. የኮሌጁ የልማትና ምርምር ምክትል ዲን ተጠሪነትና ተግባር	14. Accountability and powers of the Development and Research vice Dean of the college
የኮሌጁ የልማትና ምርምር ምክትል ዲን ተጠሪነቱ ለዲኑ ሆኖ፡-	Having been accountable to the Dean, the Development and Research Vice Dean of the College shall;
1. የኮሌጁ መምህራን የጥናትና ምርምር ሥራዎችን እንዲያካሂዱ ያስተባብራል፤	1. Coordinate the instructors of the college to undertake study and research activities;
2. የኮሌጁን ተሞክሮና የማስተማር ልምዶች ኘሮግራሞች ያስተባብራል፤ ይከታተላል፤	2. Coordinate and follow up the experience-sharing and practicum programs of the college;
3. የድህረ ስልጠና ክትትልን በተመለከተ ኮሌጁ የሚሰጠው ስልጠና ያለበትን ጥንካሬና ድክመት በመለየት ብቃት ያለው ስልጠና ለመስጠት የሚያስችለውን መጋቢ ሃሳብ የሚያስገኝ መሆኑን በመረዳት በአግባቡና በታለመለት ጊዜ እንዲካሄድ ያደርጋል፤	3. Cause the undertaking of post- training follow up and tracer study properly and at planned times so as to get an invaluable feedback which would enable one to provide an effective training by identifying the strengths and weaknesses of the trainings given in the college;
4. የምርምርና የስርዓተ ትምህርት ዝግጅት ሥራዎች በወጣላቸው እቅድ መሠረት መካሄዳቸውን ይከታተላል፤ ያስፈፅማል፤	4. Follow up and execute that the research activities and curriculum preparations are carried out in accordance with the plans adopted thereof;

5. የኮሌጁን የሰው ሃይል፣ የእቃ ግዥ፣ የንብረትና የጠቅላላ አገልግሎቶች፣ አስተዳደር እንዲሁም የሂሳብና የበጀት ጉዳዮችን፣ ይከታተላል፣ ይመራል፣ አፈፃፀማቸውን ይቆጣጠራል፤	5. Plan, follow-up and direct the administration of personnel, procurement, property and general services as well as accounting and budgetary matters and thereby super vice over the execution thereof;
6. የኮሌጁ የውስጥ ገቢ የሚዳብርበትንና የሚተዳደርበትን መንገድ ያጠናል፣ ሲፈቀድም ተግባራዊ ያደርጋል፤	6. Study the ways in which to increase and administer the internal revenue of the college and implement same up on approval
7. የልማትና የምርምር ጉዳዮችን በሚመለከት ዲኑን ያማክራል፣ ይረዳል፤	7. Advise and assist the dean with regard to development and research matters;
8. በዲኑ እና በአካዳሚክ ኮሚሽኑ የሚሰጡትን ሌሎች ተዛማጅ ተግባራት ያከናውናል፡፡	8. Perform such other functions as may be given to him by the dean and the academic commission.
15. የኮሌጁ ሌሎች የአካዳሚክ ክፍል ኃላፊዎች	15. Other Academic Heads of the College
የኮሌጁ ሌሎች ልዩ ልዩ የአካዳሚክ ክፍል ኃላፊዎች ቅጥር፣ ምደባ፣የሥራ ድርሻና መሰል አስተዳደራዊ ጉዳዮች በቢሮው በሚወጣና ለክልሉ ሲቪል ሰርቪስ ኮሚሽን ቀርቦ በሚፀድቅ መመሪያ መሠረት የሚወሰን ይሆናል፡፡	The recruitment, assignment, duties and the like matters concerning other various academic division heads of the College shall be determined pursuant to the directive to be issued by the bureau and approved by the Regional Civil service Commission.
ክፍል አራት	PART FOUR
ልዩ ልዩ ድንጋጌዎች	MISCELLANEOUS PROVISIONS
16. በጀት	16. Budget
የኮሌጁ በጀት ከሚከተሉት ምንጮች የሚገኝ ይሆናል፡-	The budget of the college shall be drawn from the following sources:
ሀ. የክልሉ መንግስት የሚመድበው በጀት፤	A. Budget which the Regional Government allocates;
ለ. ኮሌጁ በትምህርትና ስልጠና ረገድ የሚሰበሰበው የአገልግሎት ክፍያ፤	B. Tuition fee to be collected by the college;
ሐ. በስጦታም ሆነ በእርዳታ የሚገኝ የዓይነትና የጥሬ ገንዘብ ሀብት፤	C. Resource in kind and cash to be obtained in the from of gifts or aid:

መ. ሌሎች የውስጥ ገቢዎች	D. other internal revenues.
17. የሂሳብ መዛግብትና አዲት	17. Books of Account and Auditing
1. በዚህ ደንብ አንቀጽ 16 ስር የተመለከተው ገንዘብ በኮሌጁ ስም በሚከፈት የባንክ ሂሳብ ተቀማጭ ሆኖ የኮሌጁን ዓላማ ለማስፈጸም በየጊዜው ወጭ የሚደረግ ይሆናል፡፡	1. The amount of the budget indicated under Art.16 of this regulation shall be deposited in a bank account to be opened by the College and withdrawn from time to time with the view to accomplishing the objective of same.
2. ኮሌጁ የተሟላና ትክክለኛ የሆኑ የሂሳብና የንብረት መዛግብትን ይይዛል፡፡	2. The college shall keep books of account and records of property which are accurate and complete thereto.
3. የኮሌጁ የሂሳብ መዛግብት ገንዘብም ሆነ ንብረት ነክ ሰነዶች በክልሉ ዋና አዲተር መ/ቤት ወይም ቢሮ በሚሰማቸው አዲተሮች በየጊዜው ይመረመራሉ፡፡	3. The books of account as well as other financial and property documents of the College shall be audited at any time by the office of the Auditor General of the Regional State or other auditors designated by the Bureau
18. ተፈፃሚነት የማይኖራቸው ህጎች	18. Inapplicable Laws
ይህንን ደንብ የሚቃረን ማንኛውም ሌላ ደንብ፣ መመሪያ ወይም የተለመደ አሠራር በዚህ ደንብ ውስጥ በተመለከቱት ጉዳዮች ላይ ተፈፃሚነት አይኖረውም፡፡	Any other regulation, directive or customary practice inconsistent with this regulation may not apply to matter provided for in this regulation.
19. መመሪያ የማውጣት ሥልጣን	19. Power to Issue Directives
ቢሮው ይህንን ደንብ በተሟላ ሁኔታ ለማስፈጸም የሚያስፈልጉትን መመሪያዎች የማውጣት ስልጣን አለው፡፡	The Bureau shall have the power to issue directives necessary for the full implementation of this regulation.
20. ደንቡ የሚፀናበት ጊዜ	20. Effective Date
ይህ ደንብ በክልሉ መንግስት ዝክረ-ህግ ጋዜጣ ታትመ ከወጣበት ቀን ጀምሮ የፀና ይሆናል፡፡	This regulation shall come in to force as of the day of its publication in the Ziker Hig Gazette of the Regional state.
ባህር ዳር	Done at bahir Dar
ሚያዝያ 3 ቀን 1997 ዓ.ም	This 11 th day of April, 2005
ዮሴፍ ረታ	YOSEF RETA
የአማራ ብሔራዊ ክልል	Heard of Government of the Amhara
ርዕሰ መስተዳድር	National Regional State

